

**INDO-SWISS TRAINING CENTRE
CSIR-CSIO, CHANDIGARH**

STUDENTS INDUCTION PROGRAMME SCHEDULE BATCH 2023


No.: ISTC/SIP/2023-01

Dated: 14/08/2023

Day	Speaker	Topic	Timings
17/08/2023 to 23/08/2023	Ms. Depika Aggarwal Ms. Dolly Mr. Sanjay Kumar Mr. Kewal Kumar Mr. Chetan Kumar Mr. Ashish Kumar Mr. Gopal Mr. Nitish Vishwkarma Mr. Ravin Kumar Mr. Kamlesh Mr. Rajnish Ranjan Mr. Sharwan	Report at ISTC Auditorium Students Attendance Students to submit their documents mentioned in undertaking if any Issuing of Temporary ID Card proforma	09:00 – 01:00 PM for 17/08/2023 09:00 AM- 05:30 PM for 18/08/2023 – 23/08/2023
	Mr. Chetan Kumar Mr. Ashish Kumar Mr. Gopal Mr. Nitish Vishwkarma Mr. Ravin Kumar Mr. Kamlesh Mr. Rajnish Ranjan Mr. Sharwan	Visit to various Departments of ISTC in the group of 15 students	09:30 AM – 01:00 PM on 17/08/2023
18/08/2023 to 23/08/2023	Mr. Deepak Kashyap Mr. Perwez Alam Mr. KG Meena Mr. Anup Kumar Ms. Depika Aggarwal Ms. Dolly Ms. Gurpreet	Mech. Engg. (Tool & Die) and Die & Mould Making Group report at Mechanical Workshop Other students remained seated at ISTC Auditorium General Workshop Safety Instructions etc.	01:40 PM Onwards
		Electronics Engg. And Mechatronics Group report at Mechanical Workshop Other students remained seated at ISTC Auditorium General Workshop Safety Instructions etc.	04:00 PM Onwards
18/08/2023 Friday	Dr. Sanjeev Verma (Principal)	Principals Address	09:30 AM - 10:00 AM
	Dr. Jitendra Virmani (Registrar)	Academic Rules	10:00 AM - 10:30 AM
	Sh. Harichand Singh (Head-Mechanical)	Introduction of Mechanical Department and Anti-Ragging	11:00 AM - 11:30 AM
	Dr. Amol P Bhondekar (Head- Electronics)	Introduction of Electronics Department	11:30 AM - 12:00 PM
21/08/2023 Monday	Dr. A G Sonkusare	Attendance, Discipline and Uniform etc.	09:30 AM - 10:00 AM
	Dr. Sudipta Sarkar Pal	ICC for sensitization of new students batch 2023	10:00AM TO 10:30 AM
	Mr. Vidhu Shekhar Pandey (Hostel Warden Boys) and Ms. Dr. Asha Rani (Hostel Warden Girls)	Hostel Rules	11:00 AM - 11:30 AM
	Dr. Manoj Kumar Nayak/ Dr. Asha Rani	Library Activities	11:30 AM - 12:00 PM
	Mr. Hishwinder Singh (NCC Incharge)	NCC Activities	12:00 AM - 12:15 PM
	Mr. Vinod Kumar (NSS Incharge)	NSS Activities	12:15 PM - 12:30 PM
	Mr. Chand Ram (Security-Incharge)	Security rules & Fire safety	09:30 AM - 10:30 AM
22/08/2023 Tuesday			

	Mr. Sunder Lal (Incharge-Electrical)	Use and proper utilisation of electrical equipment, switches etc.	11:00 AM - 11:30 AM
	Mr. Pradip K Manjhi (Incharge- Training & Placement)	Training & Placement Cell activities	11:30 AM - 12:00 PM
23/08/2023 Wednesday	ISTC Old Students Association (ISTC-OSA)	ISTCOSA Activities	10:00 AM- 11:00 AM
	Dr. Anamika Kothari	First Aid	11:30 AM - 12:00 PM
	Mr. Harichand Singh Dr. Jitendra Virmani	Feedback and Valedictory Session	12:00 PM – 12:30 PM

Please note: Program on "Traffic Rules and Regulations" will be organized by Chandigarh Traffic Police on any one day between 17/08/2023 to 23/08/2023.

Principal 
14/08/2023

Copy to (through intranet):

1. Director Office
2. Principal Office
3. Head ISD- Request to upload on the intranet
4. Head-Electronics Engg. Deptt.
5. Head-Mechanical Engg. Deptt.
6. Head MDF
7. Head EDF
8. Head Security Section
9. Head Civil Section - Cleaning of ISTC auditorium, main building ISTC, labs, workshop, toilets etc.
10. Head Electrical Section - Power supply during the programme, ACs and lights in ISTC Auditoriums etc.
11. All staff members
12. Notice Board ISTC